

Delaware Conrad State 30/J-1 Visa Program
Board of Director's Meeting
May 3, 2016
12:00 p.m. – 1:30 p.m.
Division of Public Health
Jesse Cooper Building
Dover, Delaware

Board Members Attending

Jona Gorra, MD, Seaford Internal Medicine
Larry Jester, Nanticoke Memorial Hospital
Richard Leader, MD, St. Francis Hospital
Mark Meister, Medical Society of Delaware
Katherine Collison, Division of Public Health
Kevin Sheahan, MD, Nemours Pediatric Clinic
Wayne Smith, Division of Public Health

Board Members Absent

Paul Lakeman, Bayhealth Medical Center
Marilyn Hill, Beebe Healthcare
Brian Olson, La Red Health Center
Gerald Gallucci, MD, DHSS Office of Secretary

Staff Attending

Joan Barnwell, Division of Public Health
Judy Chaconas, Division of Public Health
Daniel Isom, Division of Public Health

Call to Order

Judy Chaconas called the meeting to order.

Minutes

Mark Meister made a motion to accept the February 2nd, 2016 minutes. Larry Jester seconded the motion. The motion carried.

Status Report: Federal Fiscal Year 2015/16

Joan Barnwell reported the number, type and location of sites approved for physician placement. She reported the following approved slots:

2013 - 1
2014 - 4
2015 - 9
2016 - 9
Total = 23 approved slots

Old Business:

Site application – Board members were informed of the changes made to the Adolescent Medicine Site Application that was tabled during the last meeting to be approved at this meeting.

Slot Increased – Board members were informed that Clinic By The Sea provided verification of failed recruitment advertisements to the program manager for February, March and April. The site will be allowed to sponsor two cardiologist slots instead of one.

Physician Review Prior To Scheduled Meeting - Board members were reminded that two sites that were approved at the February 2, 2016 meeting – Bay Anesthesia and Bayhealth Medical Center - hired their candidates. The physicians are Dr. Neda Soares, anesthesiologist, for Bay Anesthesia and Dr. Chitra Choudhary, endocrinologist, for Bayhealth Medical Center.

J-1 Program Procedure Change – Board members approved a procedural change to allow the J-1 program manager to, in between board's quarterly meetings, review employment contracts of physicians being hired by practice sites pre-approved by the board to hire a physician. The program manager will review the contracts to assure that there is a competitive compensation package and that there is no non-compete or restrictive covenant clauses in the contract. This will allow sites to hire their candidates and start their employment in a timelier manner. However, if there is a questionable clause in the contract, the program manager will consult the board for clarification and guidance. Hired candidates will be listed on the next board meeting agenda.

Site Applications Approved:

- 1) Adolescent Medicine, Pediatrician (2), Dover
All board members scored the evaluation sheet and approved the site application.
- 2) Kent Pulmonary Associates, Pulmonary/Critical Care (2), Dover/Smyrna
All board members scored the evaluation sheet and approved the site application.
- 3) DelMed Health, Obstetrics/Gynecology (2), Lewes
All board members scored the evaluation sheet and approved the site application.
- 4) Dover Behavioral, Child/Adolescent (2), Dover
All board members scored the evaluation sheet and approved the site application.

Employment Contract Reviews

- 1) Neha M Soares, MD, Anesthesiology, Dover
Previously approved by board members.
- 2) Chitra Choudhary, MD, Infectious Disease, Dover/Milford.
Previously approved by board members.
- 3) Cristina Elena Figallo, MD, Pediatric Hospitalist, Dover.
All board members approved employment contract.
- 4) Armin Barekatain, MD, Cardiovascular Disease, Dover.
All board members approved employment contract.

Public Comments:

None

Other Business/Discussion:

None

Next Meeting:

The next meeting will take place on September 13th, 2016, 12:00 p.m., Third Floor Conference Room, Jesse Cooper State Office Building, 417 Federal Street, Dover, Delaware.

Adjourn:

The meeting adjourned.